

Public and Community Health

Supply Request Form



Fear the Turtle

Requested by: _____ Date: _____

Quantity	Item
_____	Pen (circle one: Blue, Black, Red)
_____	Felt Tip Markers (Indicate Color(s) Needed _____)
_____	Highlighters (Indicate Color(s) Needed _____)
_____	Pencil
_____	Stapler and/or Staples (circle one)
_____	Tape Dispenser and/or Tape (circle one)
_____	Notebook (Indicate Size Needed _____)
_____	Post-It Notes (Indicate Size Needed _____)
_____	Toner (Indicate Model Needed _____)
_____	Binder Clip (Indicate Size Needed _____) Small, Medium, Large
_____	Paper Clip (Indicate Size Needed _____) Small, Large
_____	File Folder (Indicate Color(s) Needed _____)
_____	Hanging Folder (Indicate Color(s) Needed _____)
_____	Transparency
_____	Scissors
_____	Ruler
_____	White Out
_____	Note Pads (Indicate size _____) (i.e., 8½ x11; 5x8; etc.)
_____	Xerox Paper --or-- Color Paper (Indicate color(s) _____)
_____	Description: _____
_____	Description: _____
_____	Description: _____
_____	Description: _____
_____	Description: _____

Please give completed form to Beverly. She will notify you when the items are ready for pick-up. Thank you.

Completed by: _____

Date Completed: _____